



Mapping the Library Media (enter

To the Instructor

How many times a day do students ask, "Where can I find...?" or "Where is...?" One way to develop independent learners at every grade level is to spend time at the beginning of each school year reviewing the arrangement of materials in your library media center.

Objectives

1. Students become familiar with the library media center by completing outline maps or by creating their own maps of the library.
2. Students understand where to locate various source materials in the library.

Materials

Transparencies

1.1 Library Media Center Floor Plan

1.2 Dewey Decimal Classification List

Transparency of your library floor plan (no page)

Representative materials from the library shelves

Teaching and Preparation

1. Conduct a tour of the library media center.
2. Use a transparency to review the organization of your library resources. Modify the transparency to meet your needs.
3. Introduce the types of materials in your library.
4. Review the various tasks that would be carried out at the circulation desk and search stations.
5. Have students complete maps and other activities.
6. Review Internet references
 - <http://lii.org> (LibrariansIndex to the Internet)
 - <http://www.loc.gov> (Library of Congress)
 - <http://www.ipl.org> (Internet Public Library)
 - <http://www.xrefer.com>
 - <http://www.ed.gov/> (Department of Education)

Activities

- 1.1 Library Map Labels
 - 1.2 Create an Outline Map
 - 1.3 Location, Location, Location (Note: Crossword puzzle was made with the use of <http://www.puulemaker.com>.)
- Students map the library media center on their own. **Variation:** students design their own library media center. (no page)
- Compare Dewey Classification sections with sections in your library. (no page)

Worksheets

- 1.1 Scavenger Hunt
- 1.2 Location, Location
- 1.3 Fiction/Nonfiction Order
- 1.4 Titles to Locate
- 1.5 Where Can I Find It?

Games

- 1.1 Plant a Flag
- 1.2 Team Plant a Flag
- 1.3 Plant a Flag—Individuals
- 1.4 Trivia Research

Connections to the Curriculum

Locate the sections of the library where you will find the following:

- Art—artist biographies
- Language arts—spelling word list—dictionary
- Math—math games—Dewey section 510
- Music—recording of Mozart—audio collection
- Physical education—athletic records—Dewey section 030
- Science—National Geographic article about ants—periodicals
- Social studies—video of prehistoric animals—video collection

Answer Key

ACTIVITY 14

Crossword puzzle answers appear on the page following the puzzle.

WORKSHEET 1.1

- | | | |
|-----------------------|-----------------|---------------|
| 1. Dictionary | 5. Biography | 8. Dictionary |
| 2. Card catalog | 6. Thesaurus | 9. Newspaper |
| 3. Almanac | 7. Encyclopedia | 10. Atlas |
| 4. Dewey/Encyclopedia | | |

WORKSHEET 1.2

Location answers will vary.

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|-----------------------|----------------------|------------------------------|
| 1. Circulation desk | 5. Reference section | 9. Newspapers |
| 2. Card catalog | 6. Biography section | 10. New acquisitions section |
| 3. Paperbacks section | 7. Dictionary | |
| 4. Card catalog | 8. Computer | |

Library Media Center Floor Plan

Circulation desk

Reference shelf

Biography

Fiction

Nonfiction

Newspapers

Periodicals

Vertical file

Paperback display

Internet computers

Word processing computers

Videotapes

Audiotapes

Dictionary stand

Television

Book truck

Display case

New acquisitions

